



**Thammasat University Notification**  
**on**  
**Guideline on Distance Teaching and Learning Management During Crisis**

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Pursuant to the emergency situation such as high level of hazardous PM 2.5 dust which can be harmful to life or the spread of Corona virus (2019-nCoV) which causes severe infection of COVID-2019, Thammasat University resolves that the following guideline on distance teaching and learning management during crisis is established, especially when the situation becomes worsen, for all faculty members of Thammasat University who teach at Tha Prachan, Rangsit Center and Pattaya Center:

1. Teaching faculty member evaluates the emergency level of crisis e.g. (a) Air Quality Index (AQI) above 150 or (b) existing of enrolled students who recently visit or transit from high risk countries or territories as announced by Ministry of Public Health in the Department of Disease Control's recommendation at <https://ddc.moph.go.th/viralpneumonia/index.php> within the period of two weeks or (c) possibility of having contagious person in the class.

2. Teaching faculty member who faces the emergency situation above may decide to teach using distance learning mode by informing the Academic Affair staff or Curriculum Chairperson of the faculty in order to record the teaching workload hours, at least 1 day before regular class hours in advanced.

3. Teaching faculty member may choose one of the following distance learning modes:

3.1 Interactive Live Teaching e.g. group teaching through university software "Microsoft Team" whose user manual can be downloaded from the URL link: [shorturl.at/gnowx](http://shorturl.at/gnowx)

3.2 Pre-recorded good quality video for self-learning and distribute the e-Learning material through [www.gennext.tu.ac.th](http://www.gennext.tu.ac.th) or TU-Moodle platforms. In this case, the lecture note files should be distributed to students and discussion questions should be made available online.

4. Teaching and learning media derived from these classes can be kept and reused as a supplement later but cannot be re-used as a replacement of classroom teaching when the normal situation is restored.

This notification is hereby issued for information and compliance.

Given on 2 March 2020

*G. W. M.*

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Rector