



Thammasat University Notification
on
Guideline for Organizing Conferences, Seminars and Activities for Students and Staff in the
Coronavirus 19 (COVID-19) Situation

Pursuant to the present situation of coronavirus 19 (COVID-19) spread in many countries worldwide, including Thailand, the organizing of conferences, seminars or any activity in which large numbers of people gather poses a risk for the transmission of coronavirus 19 (COVID-19) and other pathogens.

In order to properly manage and control the spread of coronavirus 19 (COVID-19) and in order to reduce transmission risks, Thammasat University hereby issues the following guidelines for students and staff on the organizing of conferences, seminars and activities.

1. Students, staff and activity groups are requested to avoid organizing conferences, seminars or other activities in which large numbers of people gather, or knowledge sharing activities, or exchanges of staff or students with agencies or educational institutions in risk group countries and territories so as to prevent the spread of corona virus 19 (COVID-19).

2. If students, staff or activity groups need to organize activities according to a previously set schedule, they are requested to take the following precautions against the spread of coronavirus 19 (COVID-19).

- 2.1 Set up a screening point for participants of conferences, seminars or activities, where the travel history and body temperature of participants are checked.
- 2.2 Provide alcohol gel to sanitize hands both before and after participation in the activity.
- 2.3 Inform participants about methods for preventing coronavirus 19 (COVID-19) transmission such as using face masks and avoiding touching the body.
- 2.4 Clean the activity venue and equipment with 0.05% bleach (sodium hypochlorite).

Students, staff and activity groups needing to organize activities according to a previously set schedule are thereupon requested to submit measures for the prevention of coronavirus 19 (COVID-19) transmission in their activity to the school, faculty, university or responsible agency at least 3 days in advance of the activity and seek a case by case approval.

3. The following students and staff are strictly forbidden from participating in any

conference, seminar or activity.

- 3.1 Those having traveled to or transited through infected countries or areas as announced in the Ministry of Public Health Department of Disease Control Notification, and having returned to Thailand from 18 February 2020 onwards.
- 3.2 Those having fever and a body temperature of or exceeding 37.5 degrees Celsius along with one other symptom (cough, running nose, sore throat, shortness of breath).
4. Inquiries can be made at the Well Being Center, floor 1 SC1 building, tel. 02-696-6600 or at the one stop service (COVID 19) center, former Thai Military Bank building (TMB), tel. 02-926-9968.

The above is therefore notified generally.

Given on 4 March, 2020

(Prof. Dr. Orapan Poachanukoon)
Vice Rector for Student Affairs and Learning
on behalf of the Rector